

2026 Ozark Fall Farmfest

October 2-4, 2026

Ozark Empire Fairgrounds

Booth Furniture and Equipment Rental Form

**NO RENTED MERCHANDISE WILL BE DELIVERED WITHOUT
ADVANCE PAYMENT. EQUIPMENT ORDERED AFTER THE DEADLINE WILL BE SUBJECT TO A**

10% or \$10.00 SURCHARGE (whichever is higher)

Orders must be received by 9/25/2026

Dear Exhibitor,

The Ozark Empire Fairgrounds & Events Center is pleased to handle all of your rental needs for the 2026 Ozark Fall Farmfest. On the following forms you will find an array of rental options that we have available. If you cannot find an item that you require, please contact us and we will be happy to accommodate all of your rental needs.

Please contact Tori Mitchell at 417.833.2660 or email at tori@ozarkempirefair.com

Booth Furniture Rental

Item	Price	Quantity	Total \$
Tables			
5' x 24" Table	\$16.00	_____	_____
5' x 24" Skirted Table	\$26.00	_____	_____
6' x 24" Table	\$16.00	_____	_____
6' x 24" Skirted Table	\$26.00	_____	_____
6' x 30" Table	\$16.00	_____	_____
6' x 30" Skirted Table	\$26.00	_____	_____
8' x 24" Table	\$16.00	_____	_____
8' x 24" Skirted Table	\$26.00	_____	_____
8' x 30" Table	\$11.00	_____	_____
8' x 30" Skirted Table	\$21.00	_____	_____
Add \$11/Table to make 40" Tall Tables			
Number of Tall Tables		_____	_____
Size of Tall Tables		_____	_____
Cocktail/Pub Table	\$36.00	_____	_____
Cocktail Table Skirted	\$46.00	_____	_____
Chairs			
McCourt Folding	\$2.00	_____	_____
Metal Hercules	\$2.00	_____	_____
Director Chair	\$16.00	_____	_____
40" Director Chair	\$18.00	_____	_____
Misc.			
Wooden Easel	\$8.50	_____	_____
Extra Pipe or Drape*	\$3.00/ft	_____	_____
*6' Minimum			
Total Booth Furniture Rental:			_____

Please copy the total to ORDER RECAP on page 2

Floor Rental

Carpet Orders due 9/18/2026

Item	Price	Quantity	Total \$
Black Rubber			
Comfort Mat (4' x 6')	\$10.00	_____	_____
Plush Carpet (9' x 10')	\$90.00	_____	_____
Select Carpet Color:		Gray	Blue
Carpet Pad (9' x 10')	\$50.00	_____	_____
Plastic Covering	\$40.00	_____	_____
Total Floor Rental:			_____

Please copy the total to ORDER RECAP on page 2

Audio/Visual Equipment Rental

Subject to availability

Item	Price	Quantity	Total \$
32" LCD TV	\$110.00	_____	_____
42" LCD TV	\$135.00	_____	_____
55" LCD TV	\$160.00	_____	_____
DVD Player	\$40.00	_____	_____
Laptop CPU	\$110.00	_____	_____

Total Audio/Visual Rental:

Please copy the total to ORDER RECAP on page 2

Display Labor

Price for display labor is \$45 per man/hour. Min. \$90

Number of Men Required: _____
 Estimated Hours Per Man: _____
 Total Hours (# of Men x Hours Per Man): _____

Total Estimated Price (Total Hours x \$45.00): _____

Please copy the total to ORDER RECAP on page 2

Company: _____ Hall: _____ Booth Number: _____

2026 Ozark Fall Farmfest

EQUIPMENT ORDERED AFTER THE DEADLINE WILL BE SUBJECT TO A
10% of \$10.00 SURCHARGE (whichever is higher).
Orders must be received by 9/25/2026

Material Handling

Incoming Freight Information

Company Name or Contact Person: _____ Booth #: _____
 Address: _____
 City: _____ State: _____ Zip: _____ Phone: _____
 Number of Pieces: _____ Shipper: _____

Outgoing Freight Information (Ship to)

Company Name or Contact Person: _____ Booth #: _____
 Address: _____
 City: _____ State: _____ Zip: _____ Phone: _____
 Number of Pieces: _____ Shipper: _____

Material Handling Rates and Information

Warehouse freight service includes: Storage up to thirty days before the show, delivery to your booth, storage of empties during show, and outgoing material handling from the show. The rates are \$46.00 per hundredweight with a minimum of \$46.00. All outgoing freight will be sent freight collect, or c.o.d. (if being sent UPS).

Weight of Shipment (Rounded up to next hundred): _____
 x 0.46

Material Handling Cost: _____

Please copy the total to ORDER RECAP on page 2

Order Recap

Category	Total \$
Booth Furniture Rental	_____
Floor Rental	_____
Audio/Visual Equipment Rental	_____
Display Labor	_____
Material Handling	_____
3.5% Card Convenience Fee	_____
10% or \$10.00 LATE FEE (After 9/25/2026) (whichever is higher)	_____
Total of All Services & Fees:	_____

Company Name: _____
 Contact Person: _____ Booth #: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax or Email: _____

Method of Payment: Check #: _____ Credit Card: _____ (Visa, Mastercard, American Express or Discover)

**All Card Payments Will be
 Charged a 3.5% Convenience Fee**

Orders & Payments may be remitted via:
 1. Email to tori@ozarkempirefair.com
 2. Fax to Tori Mitchell @ 417.833.3769
 3. Mailed to: Ozark Empire Fair Attn: Tori
 3001 N. Grant Ave
 Springfield, MO 65803

Credit Card Number: _____
 Exp. Date: _____ Security Code: _____
 Authorized Signature: _____